

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 10 OF 25/26

**REQUEST FOR PROPOSALS FOR A PANEL OF VALUERS FOR ASSETS INCLUDING
LAND AND BUILDINGS TO DO AD-HOC VALUATIONS FOR THE MSUNDUZI
MUNICIPALITY**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Tenderers for the above works.

Tender documents will be made available to tenderers from **12h00 on Tuesday, 19 August 2025**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1 327.86 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, Tenderers must contact Manqoba Ntuli on either Tel. No. 033-392 2511 or e-mail: Manqoba.Ntuli@msunduzi.gov.za

For any procurement related enquiries, Tenderers must contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address vinesh.govender@msunduzi.gov.za.

A **compulsory Tender Briefing Meeting** will be held at 10h00 on Wednesday, 03 September 2025, in Auditorium No. 1, 1st Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, 3201. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. Tenderers are advised to present a hardcopy of their tender document at the meeting for endorsement of the Tender Briefing Certificate by the authorised official chairing the meeting.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the “**CONTRACT No.**” and “**CONTRACT DESCRIPTION**”, must be placed in the Tender Box located at the Central Stores, 2 Abattoir Road, (Off Kershaw Road), Pietermaritzburg, 3201, (Co-ordinates: -29.6126297,30.3610014) not later than **12h00, Thursday, 18 September 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Evaluation & Adjudication Criteria: The tender shall be evaluated on a Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20 Preference Point System. Adjudication criteria will be as per the tender document, the allocation of points will be in line with specific goals as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Criteria	Max Points Awarded
1(a)	The experience of the directors/members/partners of the Service Provider in Valuation of properties	10
1(b)	Experience in Municipal Valuations	10
2(a)	Qualifications in Real Estate and Property Valuation of Project Manager	15
3(a)	Detailed methodology on how the project will be executed including : <ul style="list-style-type: none"> • Valuation methodologies • resource allocation • sales reviews/data collection • project deliverables • Project plan • Turnaround timeframe's • Quality assurance plan • Clear skills transfer and capacity building programme to municipal officials 	30
Total Points Awarded		65 Points
Threshold		45 Points

The allocation of Preference Points will be according to the following Specific Goals:

Specific goals	Description	Max Points Awarded
BOE	≥ 51% Black Owned Enterprise or 51% management Control by South African Black People.	10
WOE	≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5
Locality	Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	5
Total Preference Points		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

S F MNDEBELE (MUNICIPAL MANAGER)